

**ALABAMA
WOTC Program
Disconnected Youth Self-Attestation**

Name: _____

Social Security Number: _____

Date Of Birth: _____

Hire Date: _____

Due to the inability to provide documentation for the Disconnected Youth target group, I am providing the information and details below as a self-attestation. **I understand my statement is self-certifying and is to be used as an alternative form of documentation when NO other documentation can be provided. I also acknowledge that falsification of this information shall be grounds for my immediate termination at work and that my employer will lose the tax credit for hiring me, and that I will be subject to other penalties under the law.**

Check all boxes that apply to your education and employment status:

I **am not** attending *and have not* attended any secondary school (middle or high school), technical/trade school or post-secondary school (college) for more than 10 hours per week during the 6-month period before the hire date indicated above.

I **do not** have a high school diploma/certificate or GED.

OR

I **have** a certificate of graduation/diploma from a secondary school (high school) or GED that was awarded/received *not within 6 months* of the hire date above *and have not* held a job (other than occasionally) since receiving certificate of graduation/diploma or GED;

OR

I **have** a certificate of graduation/diploma from a secondary school (high school) or GED that was awarded/received *not within 6 months* of the hire date above *and have not* been admitted to a technical/trade school or post-secondary school (college) since receiving certificate of graduation/diploma or GED.

I certify that the above information is true and accurate.

Signature: _____ **Date:** _____

I certify that I witnessed the signing of this form by the above named individual.

Witness Signature: _____ **Date:** _____

If Disconnected Youth is less than 18 years of age, parent or guardian signature is also required.

Under penalty of perjury, I declare this information is true and correct to the best of my knowledge.

Parent or Guardian Signature: _____ **Date:** _____

Instructions for WOTC Program Disconnected Youth Self-Attestation

Purpose of Form

The American Recovery and Reinvestment Act of 2009(Public Law 111-5, Recovery Act) and Internal Revenue Code of 1986, Section 51(d)(14), as amended, provided that disconnected youth who begin work for an employer during 2009 or 2010 shall be treated as members of a targeted group for purposes of WOTC.

Members of the disconnected youth targeted group are individuals who are certified as:

(1) having attained age 16 but not age 25 on the hiring date; (2) not regularly attending any secondary, technical, or post-secondary school during the six-month period preceding the hiring date; (3) not regularly employed during such six-month period; and (4) not readily employable by reason of lacking a sufficient number of basic skills.

Due to the difficulty involved with documenting (2) not regularly attending any school and (4) not readily employable by reason of lacking a sufficient number of basic skills, the Internal Revenue Service allowed for the applicant, under penalty of perjury, to attest to these two eligibility requirements. **A self- attestation is required for all applications for Disconnected Youth target group as a condition for processing such requests.**

Who Should Complete and Sign the Form

The disconnected youth should complete and sign the attestation form. A witness signature is required to certify youth signing of attestation. If youth is under age 18, the parent or guardian signature is also required.

When and where to File

The Disconnected Youth Self-Attestation, *with original signatures*, should be filed at the same time the Pre-Screening Notice and Certification Request for the Work Opportunity Credit [**Form 8850 (revised 8-2009)**] and Individual Characteristics Form (ICF) [**ETA Form 9061(August 2009)**] are filed with the Alabama WOTC Program. The mailing address is

WOTC Program
Alabama Department of Industrial Relations
649 Monroe Street Room 2801
Montgomery, Alabama 36131